City of Grass Valley
City Council
Agenda Action Sheet

Council Meeting Date: September 14, 2010       Date Prepared: August 27, 2010

Prepared by: Joe C. Heckel, Community Development Director
             Jeri Amendola, Housing/Economic Development Specialist

Title: Budget Transfer to Fire Station #1 Remodel / Construction Fund 180 to complete construction activities.

Recommended Action: Conduct public hearing and via motion, adopt Resolution 2010-64 and authorize the attached budget transfer in the amount of $100,000 from local Program Income Fund 361 to Fire Station #1 Capital Improvement Project Fund 180 to complete construction activities.

Agenda: Public Hearing

Background Information: On August 24, 2010, the City Council 1) awarded a contract for the construction of the Fire Station #1 Operational Needs Upgrade Project to Bill Litchfield Construction, Inc.; 2) authorized the Mayor to execute the construction contract; and 3) authorized the City Administrator to execute budget amendment/transfers in an amount not to exceed $260,000, in additional funding to complete the upgrades to the fire station. On November 11, 2009, the City Council approved the Fire Station One Remodel and Retro-fit Assessment Final Report and approved the use of CDBG Program Income funds and other funding in the amount of $723,000 to complete final design and construction phases. Since then, the final costs and have been determined and additional funding is required to complete the project as approved by the City Council. The additional $260,000 of budget amendments/transfers was endorsed in concept by the City Council on August 24, 2010. Of these $260,000 in budget amendments, an amount $100,000 was assigned from Program Income Fund 361. To facilitate this budget amendment, a public hearing is required by the State of California Housing and Community Development (HCD) when funds are transferred into or out of our local Program Income fund.

Attachments:
  Resolution 2010-64
  City Council Agenda Action Sheet, August 24, 2010

Funds Available: Yes
Fund: 361 CDBG Program Income Fund

Route to be Reviewed by:
  ____ City Administrator
  ____ Finance Dept.

Action:
  ____ Approved
  ____ Approved with Modifications
  ____ Denied
  ____ Other