Title: Appointment of Councilmember to serve on Committee to select consultant to prepare a Master Facility Plan for the Center for the Arts

Agenda: Regular

Background Information: One of the work programs for the City Redevelopment Agency in FY08-09 is to assist the Center for the Arts in their goal to enhance and expand their facility at 314 W. Main Street so it can better serve as a regional performing arts for western Nevada County. To this end, the City has been working with the Center for the Arts on the preparation of a Facility Master Plan (FMP). The FMP will evaluate the current condition of the Center for the Arts and recommend alternatives for how the property and/or building can be altered, upgraded and/or expanded. Once the FMP is completed, it will provide a roadmap for how this key facility can be upgraded to better attract theatrical, cultural or artistic organizations from across the County to locate or host their events in downtown Grass Valley. The consultant selected to prepare this FMP will have experience and knowledge of performing arts centers, particularly in their general design, building requirements and operational needs. The Agency has earmarked funds within its FY08-09 budget to cover the cost of the FMP as well as assist in the highest level of improvements.

A Request for Proposal (RFP) has been prepared and forwarded to various consultants who will be asked to submit a proposal (See attached RFP). The proposals will be screened and the top consultants will be interviewed by a Consultant Selection Committee. In discussions with the Center for the Arts, the composition of a Selection Committee was agreed upon as follows:

- One member from the City Council
- Three representatives from Center for the Arts
- A professional architect (i.e. the City Architect)
- Two representatives from the local theater / arts community with one member from Foothill Theater and one member from Twin Cities Concert

It is likely that the interview date will be held the last week of February or first week of March, 2009. The Agency Board will use the recommendation of the Consultant Selection Committee in making the final selection of a consultant. The Agency Board will authorize an agreement between the selected consultant and Redevelopment Agency, probably in March 2009.

Funds Available: Yes / Redevelopment Agency

Account #: N/A

Route to be Reviewed by:

_____ City Administrator
City of Grass Valley
City Council and Redevelopment Agency
Agenda Action Sheet

Action:

___ Approved
___ Denied
___ Approved with Modifications
___ Other

Agenda Item # __________