City of Grass Valley
City Council and Redevelopment Agency
Agenda Action Sheet

Council Meeting Date: May 31, 2011

Date Prepared: May 18, 2011

Prepared by: Maryanne G. Hoffler, Accounting Supervisor
Tim Kiser, PE, City Engineer/Director of Public Works

Title: Adopt three Resolutions directing the filing of annual reports for Landscaping and Lighting Districts (LLD) – Annual Assessments for fiscal year 2011/2012 and Benefit Assessment Districts (A.D.) – Annual Assessments for fiscal year 2011/2012.

Recommended Motion: Adopt three Resolutions directing the filing of annual reports for Commercial LLD #1988-1, Residential LLD #1988-2 and Morgan Ranch Unit 7 A.D. #2003-1. The three Resolutions related to the Commercial and Residential Landscaping and Lighting Districts as well as the Morgan Ranch-Unit 7 Benefit Assessment District are as follows:


Agenda: Consent

Background Information: In order to continue funding for the maintenance of improvements in the City’s landscaping and lighting districts and benefit assessment district, an annual assessment must be levied and placed on the County of Nevada Tax Roll. The proceeds of the annual landscaping and lighting district assessments pays for maintenance of landscaping and associated structures, landscape related utilities, city administration costs and street lighting costs within the boundaries of the district. The proceeds of the annual benefit assessment district pays for storm drain maintenance and city administration cost within the boundaries of the district.

Directing our City Engineer to prepare the annual reports is the first step in the process of placing the assessments on the tax rolls.

Agenda Item # A1
Fiscal Impact: To be determined once the reports are completed.

Funds Available:  
Account #: Various accounts in the special revenue funds

Reviewed by:  
City Administrator  
Accounting Supervisor  
City Engineer/Director of Public Works

Council Goal:  Strategic Goal #4 – Prudent Financial Management
The City Council of the City of Grass Valley resolves:

1. Timothy M. Kiser, P.E., the person designated by this Council as the Engineer of Work for Assessment District No. 1988-1, is hereby directed to file an annual report for fiscal year 2011-2012 in accordance with the provisions of the Landscaping and Lighting Act of 1972.

2. This resolution is adopted pursuant to Section 22622 of the Streets and Highways Code.

ADOPTED as a Resolution of the Council of the City of Grass Valley at a meeting thereof held on the 31st day of May, 2011, by the following vote:

AYES: Council Members

NOES: Council Members

ABSENT: Council Members

ABSTAINING: Council Members

Jan Arbuckle, Mayor

ATTEST:

Kristi K. Bashor, City Clerk

APPROVED AS TO FORM:

Ruthann G. Ziegler, City Attorney
RESOLUTION NO. 2011 - 44

RESOLUTION DIRECTING FILING OF ANNUAL REPORT
PURSUANT TO THE LANDSCAPING AND LIGHTING ACT
OF 1972 ASSESSMENT DISTRICT NO. 1988-2
(Residential Landscaping and Lighting District -
Morgan Ranch, Ventana Sierra and Scotia Pines)

The City Council of the City of Grass Valley resolves:

1. Timothy M. Kiser, P.E., the person designated by this Council as the Engineer of Work for Assessment District No. 1988-2, is hereby directed to file an annual report for fiscal year 2011-2012 in accordance with the provisions of the Landscaping and Lighting Act of 1972.

2. This resolution is adopted pursuant to Section 22622 of the Streets and Highways Code.

ADOPTED as a Resolution of the Council of the City of Grass Valley at a meeting thereof held on the 31st day of May, 2011, by the following vote:

AYES:         Council Members
NOES:         Council Members
ABSENT:       Council Members
ABSTAINING:   Council Members

Jan Arbuckle, Mayor

ATTEST:
Kristi K. Bashor, City Clerk

APPROVED AS TO FORM:
Ruthann G. Ziegler, City Attorney
RESOLUTION NO. 2011 - 45

RESOLUTION DIRECTING FILING OF ANNUAL REPORT
PURSUANT TO THE BENEFIT ASSESSMENT ACT
OF 1982 ASSESSMENT DISTRICT NO. 2003-1
(Morgan Ranch Unit 7)

The City Council of the City of Grass Valley resolves:

1. Timothy M. Kiser, P.E., the person designated by this Council as the Engineer
   of Work for Benefit Assessment District No. 2003-1, is hereby directed to file an annual
   report for fiscal year 2011-2012 in accordance with the provisions of the Benefit
   Assessment Act of 1982 (Sections 54703 and following, California Government Code;
   hereafter referred to as the “1982 Act”)

2. This resolution is adopted pursuant to Section 3114 of the Streets and
   Highways Code.

ADOPTED as a Resolution of the Council of the City of Grass Valley at a
meeting thereof held on the 31st day of May, 2011, by the following vote:

AYES: Council Members
NOES: Council Members
ABSENT: Council Members
ABSTAINING: Council Members

Jan Arbuckle, Mayor

ATTEST:

Kristi K. Bashor, City Clerk

APPROVED AS TO FORM:

Ruthann G. Ziegler, City Attorney